



Citizens Advisory Committee
Agenda Book

2:00 pm
Wednesday, December 6, 2023

North Florida TPO Board Room
980 North Jefferson Street
Jacksonville, FL 32209



**Citizens Advisory Committee
Meeting Agenda
Wednesday, December 6, 2023
2 p.m.**

**Call to Order
Pledge of Allegiance
Introductions
Public Comment**

Agenda

A. November 1, 2023 Minutes ACTION ITEM

These minutes are ready to review and approve.

B. Electing Officers ACTION ITEM

According to the CAC Bylaws, the Committee will elect a Chair and Vice Chair at the last meeting of each calendar year.

**C. FDOT Requests Amending the FY 2023/24 through FY 2027/28
Transportation Improvement Program (TIP) ACTION ITEM**

A copy of the request is included in Section C, which includes the following projects:

- **437728-4** – SR 13 (San Jose Blvd.) at I-295 (SR 9A) NB On-Ramp Interchange Interchange Improvement – Duval County *NON-SIS*
- **429931-2** – SR A1A (Coastal Hwy.) from South of Beachcomber Way to Sand Castle Lane – Bike Path – St. Johns County
- **437428-1** – SR 5A (US 1) (King St.) Over San Sebastian River Bridge No. 780003 – Bridge Replacement – St. Johns County *NON-SIS*

D. Pedestrian and Bicycle Level of Traffic Stress Information Only

Brandon Orr or Urban SDK will give a brief presentation on the Pedestrian and Bicycle Level of Traffic Stress.

E. Smart North Florida Update

Information
Only

F. Old Business

- November 9, 2023 North Florida TPO Meeting Report
- LOPP Update
- UPWP Update

G. New Business

- North Florida TPO 2024 Meeting Schedule
- Federal Certification Update

H. CAC Comment

I. Public Comment

J. Adjournment

The next meeting will be February 7, 2023.

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marci Larson at 904-306-7513 at least seven days prior to the meeting.

Agenda Item A.

Minutes of November 1, 2023 Meeting

Action Item



CITIZENS ADVISORY COMMITTEE
MEETING SUMMARY

Wednesday, November 1, 2023 - 2 p.m.
980 North Jefferson Street
Jacksonville, FL 32209

MEMBERS PRESENT

Jim Robinson, **CHAIRMAN**
Roy Buncome
Austin Chapman
Scott Cowitt
Branch Davis
Mario Dipola
Chip Dobson
David Duckworth
James Green
Lisa McGlynn
Joanne Kazmierski
Patrick Keogh
Walter Kloss
Bernie O'Connor
Charles Pappas
John Stack
Joe Trottie
Eugene Yerkes

MEMBERS ABSENT:

Doug Conkey
Jim Hill
Nichole Mobley
Barney Roberts
Oksana Spears
Michael Wallwork

OTHERS PRESENT:

Victoria Kutney, FDOT
Achaia Brown, FDOT
Hillary Laskey, FDOT
Charles Clarke, JTA
Clayton Levins, SNF

TPO STAFF PRESENT:

Jeff Sheffield, Executive Director
Clark Letter, Director – Planning and Analytics
Jennifer Lott, Executive Assistant

CALL TO ORDER

Chairman Robinson called the meeting to order at 2:01 p.m. and John Stack led the Pledge of Allegiance.

PUBLIC COMMENT

None.

▶ A. APPROVE THE OCTOBER 4, 2023 MEETING MINUTES

Chairman Robinson asked for approval of the minutes of the October Citizens Advisory Committee meeting.

Branch Davis moved to approve the October 4, 2023 minutes; Bernie O'Connor seconded; motion unanimously carried.

▶ B. FDOT REQUESTS AMENDING THE FY 2023/24 THROUGH FY 2027/28 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Victoria Kutney presented the following amendments to the Transportation Improvement Program (TIP) for FY 2023/24 through FY 2027/28.

A copy of the request is included in Section B, which includes the following projects:

- **447125-1** – SR 109 (University Blvd.) from SR 13 (San Jose Blvd.) to I-95 Resurfacing – Duval County *Non-SIS*
- **447126-1** – SR 228A (Emerson St. Xway) and SR 126 (Emerson St. Ext.) Resurfacing – Duval County *Non-SIS*
- **422938-8** – SR 23 (First Coast Xway) from east of CR 2209 to east of CR 16A Spur – New Road Construction – St. Johns County *SIS*

Ms. Kutney asked for questions.

- Lisa McGlynn asked for more detail regarding the increase in funding for these projects.

Ms. Kutney responded additional money was added to these projects due to the increased construction costs.

- Lisa McGlynn asked where the funding came from.

Mr. Sheffield responded the additional dollars came from contingency funds.

- Jim Green asked for clarification on the limits of the Emerson Street project.

Ms. Kutney responded she will look into it and report back.

Branch Davis moved to approve the FDOT's request to amend the FY 2023/24 through FY 2027/28 Transportation Improvement Program (TIP); Charles Pappas seconded; motion unanimously carried.

C. LIST OF PRIORITY PROJECTS (LOPP)

Clark Letter informed the group staff is now soliciting projects for the annual List of Priority Projects (LOPP). This is a candidate list of projects for the new fifth year of FDOT's Five Year Work Program. Submission of initial priority projects are due no later than January 26, 2024. This will enable TPO staff to prepare a first draft of the LOPP for the February meetings, with expected adoption in March.

Mr. Letter asked for questions.

- Jeff Sheffield informed the group this is their chance to have input into this exercise at the county level. Mr. Sheffield suggested that the CAC members get with their TAC counterpart.
- Chairman Robinson asked if it is required a project be in the LRTP to be considered for submission as a Region-Wide Priority project.

Mr. Sheffield responded if it is a capacity project it is required to be in the LRTP. We remind the counties every year to submit their priority list with their top priority project regardless of the type of project.

- John Stack wanted to know if the TAP funding is distributed on a fixed rotational basis or population, etc.

Mr. Sheffield responded it is based on county and not population driven. Each year a county receives the amount for that year, which is between \$1 million and \$1.2 million. This is done on a rotational basis. Splitting this small pot of money would not move the needle on any given project. The decision was made to rotate each year to a different county and they would be given the entire amount to begin to move their project forward.

- Walter Kloss wanted to know the progress that was made last year on the LOPP.

Mr. Sheffield responded the FDOT went live with their Public Hearing on the Tentative Work Program two weeks ago. We are in the process now of updating the status report related to those projects.

- Walter Kloss wanted to know if they would receive the document.

Mr. Sheffield responded we are developing the report, and the information will be provided to the members.

Mr. Letter responded the information should be available at the December meeting.

- Lisa McGlynn requested it be noticed that the St. Johns County members will meet immediately following the December CAC meeting.
- Mario Dipola commented St. Johns County Board of Commissioners will meet December 17 at 10 a.m.
- Pat Keogh commented it appears the jurisdictional boundaries that define the allocated resources have us competing against each other as opposed to cooperating in terms of the best return to the region. Mr. Keogh commented some of the other MPOs have a more regional perspective instead of counties competing against each other.

Mr. Sheffield responded many of the other MPOs across the state are dealing with a single county. There is no competition in the context that you are referencing. The reality of the process that I just mentioned empowers the counties to be part of the process versus an MPO dictating to those county members what the priorities should be. This process does not include every project that the counties provide to us. If the project is of a regional context, this process allows those projects to ultimately find their way to the final list. Historically the funding of significant projects within the region often have multi-county beneficiaries.

- Pat Keogh commented this is a socialist model with distributed resources per capita.

Mr. Sheffield responded the access to those resources is per capita.

- Pat Keogh commented it is a choice we make.

Mr. Sheffield responded it is federal policy that dictates the amount of money that comes to Florida.

- Pat Keogh asked if there is a professional association of MPOs.

Mr. Sheffield responded the American Planning Association is a national organization and at the state level is the Florida MPO Advisory Council. The MPO Advisory Council consists of all 27 MPOs within the state and meets on a quarterly basis. Florida has the most MPOs of any state in the country.

D. UNIFIED PLANNING WORK PROGRAM (UPWP) FY 2024/25 THROUGH FY 2025/26

Clark Letter informed the group staff is now soliciting study requests to consider for inclusion in FY 2024/25. These projects are located in “Section 5 – Special Projects” section of the UPWP and are executed by a TPO General Consultant. Submission of studies for consideration are due no later than January 26, 2024. This will enable TPO staff to prepare a first draft of the LOPP for the February meetings, with expected adoption in May.

The UPWP is the TPO’s two year tasked based budget. Bi-annually, TPO staff updates the UPWP as required by state and federal regulations. The UPWP outlines all major transportation planning activities to be undertaken by the TPO for the two-year planning period beginning July 1, 2024 and ending June 30, 2026.

Mr. Letter asked for questions. There were no questions at this time.

E. FDOT TENTATIVE WORK PROGRAM FOR FY 2025/26 THROUGH FY 2028/29

Victoria Kutney of FDOT gave a presentation on FDOT’s Tentative Work Program for FY 2025/26 through FY 2028/29.

Ms. Kutney asked for questions.

- Mario Dipola asked if the I-95 project is being moved out due to resurfacing cost increases, etc.

Ms. Kutney responded it is due to cost increases.

- Mario Dipola commented the Governor’s advancement of projects did not include any within District 2 last year or this year.

Mr. Sheffield responded it was a one-time \$7 billion initiative to be delivered across the state.

- Lisa McGlynn asked why we have funding cuts.

Mr. Sheffield responded it was not funding cuts. It is a combination of 25-30% cost increases on projects already in the Work Program, reduced gas tax revenue, and a state-wide initiative program that developed a select number of projects to move forward that needed funding. The legislature funds a portion and they needed to find the funds for those state-wide projects to move forward.

- Lisa McGlynn asked if this is state or federal funds.

Mr. Sheffield responded it can be a combination of both. We are operating on the mindset to continue to move the early phases of a project forward.

F. SMART NORTH FLORIDA UPDATE

Clayton Levins gave the following update.

- Continuing our program with the University of Florida's Masters of Data Science students. A few projects they are working on are as follows:
 - LISC Jacksonville
 - Community Foundation for Northeast Florida – Leveraging machine learning for property appraisals to help address our region's housing crisis.
 - City of Palm Coast and City of Neptune Beach – Digitize physical assets for resiliency studies.
- Bernie O'Connor commented that he would like to see work with universities and the non-profits continue.

G. OLD BUSINESS

H. NEW BUSINESS

November 1, 2023 CAC Meeting – Response Needed from Staff/FDOT

- Jim Green asked for clarification on the limits of the Emerson Street project.

Ms. Kutney responded she has confirmed within FDOT's system that project 447126-1 is resurfacing for SR 228A (Emerson Street Expressway) and SR126 (Emerson Street Extension).

- North Florida TPO 2024 Meeting Schedule
- December Elections – According to the CAC Bylaws, the Committee will elect a Chair and Vice Chair at the last meeting of each calendar year.

I. CAC COMMENT

- Bernie O'Connor commented the funding shortfalls are pushing back projects that were needed for many years. For example, I-295 on the east side of Duval County north of Butler is more than five years out. The same thing with the I-95 projects that are badly needed and are now pushed out four or so years. This is unfortunate.

- Lisa McGlynn commented she feels I-295 was inadequate when it was initially built. Ms. McGlynn wanted to know if it was a lack of understanding of the population growth or lack of funding to build it for future growth.

Mr. Sheffield responded it is the reality of trying to reconcile investments versus building to never have to build again. Sufficient funding to build major roadways all at once is not always available. If you can get part of it built initially, then that's what you do.

For example, I-295 was an external beltway around Jacksonville. With urbanized demand around the facility, it is now another way to move within the urbanized areas. It is the evolution of growth and development.

- Jim Green commented the TAC agenda had a presentation on the Urban Boundary and Functional Classification that might have been of interest to the CAC.

Mr. Sheffield responded that is an exercise that has been occurring independently with the county staff. The only reason for it was the consultant had not reached some of the county staff and this was the easiest way to do so.

- Mr. Sheffield commented staff appreciates being challenged and welcomes comments like those from Pat and others. We are open to challenges and pivoting and evolving to be better for the region. We do not discourage the members from asking questions. This forces us to defend our decisions and actions.
- Mario Dipola commented it is up to us to get with the county and our counterparts on the TAC regarding the LOPP.

Mr. Sheffield responded it is currently a county exercise until it gets to us.

- Mario Dipola wanted to know what is the role of a CAC member versus the role as a citizen. Mr. Dipola asked how to bridge the gap.

Mr. Sheffield responded we have created more work for you in your role as a member. In theory, you would not even engage until we had a draft LOPP. This committee has said you want to get more involved in developing the LOPP. In most MPO processes, we are empowering you to go beyond that.

J. PUBLIC COMMENT

K. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:21 p.m. The next CAC meeting will be December 6, 2023.

Agenda Item C.

**FDOT Requests Amending the FY 2023/24 –
FY 2027/28 Transportation Improvement
Program (TIP)**

Action Item



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

November 17, 2023

Elizabeth DeJesus
Transportation Planning Manager
North Florida TPO
980 North Jefferson Street
Jacksonville, FL 32209

Re: FDOT Amendment request for the North Florida TPO Transportation Improvement Program (TIP) for FY 2023/24 – FY 2027/28

Dear Elizabeth:

The Florida Department of Transportation (FDOT) requests Board approval for an amendment to the Transportation Improvement Program (TIP) for FY 2023/24 through FY 2027/28. Please add the following TIP Amendment requests for action by the TPO Board at their December meeting.

Please include the amounts listed for the total project in the TIP amendment report.

The following are new individual projects added to the current STIP:

437728-4 SR 13 (San Jose Blvd.) At I-295 (SR 9A) NB On Ramp

Interchange Improvement- Duval County

NON-SIS

<u>Fund</u>	<u>Phase</u>	<u>FY 2024</u>
CARU	CST	\$1,348,798
SA	CST	\$20,831

429931-2 SRA1A (Coastal Hwy) From South Of Beachcomber Way To Sand Castle Lane

Bike Path/Trail- St. Johns County

NON-SIS

<u>Fund</u>	<u>Phase</u>	<u>FY 2024</u>
TALU	PE	\$1,425,000

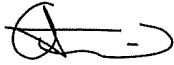
The following are projects with additional funding:

437428-1 SR 5A (US 1) (King St.) Over San Sebastian River Bridge No780003
Bridge Replacement- St. Johns County ***NON-SIS***

<u>Fund</u>	<u>Phase</u>	<u>FY 2024</u>
ACBR	CST	\$19,645,781
<i>Prior Costs > FY 23/24</i>		<i>\$7,056</i>

If you have any questions about this project or this amendment request, please call me at (904) 360.5668.

Sincerely,



Achaia Brown
Transportation Planning Manager
FDOT District Two

cc: Victoria Kutney

Agenda Item F.

Old Business

- . November 9, 2023 TPO Meeting Report**

North Florida TPO Meeting Report



Meeting Agenda

Thursday, November 9, 2023

10 a.m.

- Call to Order
- Pledge of Allegiance
- Introductions
- Public Comment

1. North Florida TPO Minutes of October 12, 2023

APPROVED

TPO Agenda

A. Finance Committee Report

Information
Only

- September Monthly Financial Statement

B. FDOT Requests Amending the FY 2023/24 – FY 2027/28 Transportation Improvement Program (TIP)

ACTION ITEM
TAC and CAC
Approved

A copy of the request is included in Section B, which includes the following projects:

- 447125-1** – SR 109 (University Blvd.) from SR 13 (San Jose Blvd.) to I-95 Resurfacing – Duval County *Non-SIS*
- 447126-1** – SR 228A (Emerson St. Xway) and SR 126 (Emerson St. Ext.) Resurfacing – Duval County *Non-SIS*
- 422938 – 8** – SR 23 (First Coast Xway) from East of CR 2209 to East of CR 16A Spur – New Road Construction – St. Johns County *SIS*

C. FDOT Tentative Work Program for FY 2025/26 through FY 2028/29

Information
Only

Victoria Kutney of FDOT will give a presentation on the FDOT Tentative Work Program for FY 2025/26 through FY 2028/29.

D. List of Priority Projects (LOPP)

Information
Only

The LOPP identifies potential projects to be funded in the FDOT Tentative Work Program for FY 2025/26 through FY 2029/30.

E. Unified Planning Work Program (UPWP) FY 2024/25 through FY 2025/26 Information Only

The UPWP is the North Florida TPO’s two-year planning and operational budget. It describes the TPO’s upcoming studies and administrative tasks, and details the funding sources. JTA’s planning tasks funded by the Federal Transit Administration (FTA) are also included.

F. Smart North Florida Information Only

G. Executive Director’s Report Information Only

H. Secretary of Transportation’s Report Information Only

I. Authority Reports Information Only

J. Old Business

K. New Business

- North Florida TPO 2024 Meeting Schedule
- December Elections – According to the TPO Bylaws, Officers shall be elected at the December meeting by majority vote of the voting members present, and their terms become effective at the first meeting of the new calendar year.

L. Public Comment

M. Adjourn

N. Information

- Status Report of FDOT Projects in the North Florida TPO area

The next meeting will be December 14, 2023

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

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Agenda Item G.

New Business

- . North Florida TPO 2024 Meeting Schedule**

North Florida TPO Meeting Schedule 2024

TPO – 10 a.m. 2nd Thursday Monthly	TAC – 10 a.m. 1st Wednesday Monthly	CAC – 2 p.m. 1st Wednesday Monthly
February 8, 2024	February 7, 2024	February 7, 2024
March 14, 2024	March 6, 2024	March 6, 2024
April 11, 2024	April 3, 2024	April 3, 2024
May 9, 2024	May 1, 2024	May 1, 2024
June 13, 2024	June 5, 2024	June 5, 2024
August 8, 2024	August 7, 2024	August 7, 2024
September 12, 2024	September 4, 2024	September 4, 2024
October 10, 2024	October 2, 2024	October 2, 2024
November 14, 2024	November 6, 2024	November 6, 2024
December 12, 2024	December 4, 2024	December 4, 2024

THERE ARE NO MEETINGS IN JANUARY AND JULY.