



Citizens Advisory Committee
Agenda Book

2:00 pm
Wednesday, September 4, 2024

North Florida TPO Board Room
980 North Jefferson Street
Jacksonville, FL 32209



**Citizens Advisory Committee
Meeting Agenda
Wednesday, September 4, 2024
2 p.m.**

- Call to Order
- Pledge of Allegiance
- Introductions
- Public Comment

Agenda

- | | |
|---------------------------------------------------------------------------------|---------------------|
| A. August 7, 2024 Minutes | ACTION ITEM |
| These minutes are ready to review and approve. | |
| B. Long Range Transportation Plan (LRTP) Update | Information
Only |
| Wiley Page of Atkins Realis will give an update on the LRTP Cost-Feasible Plan. | |
| C. TRAINFO PRESENTATION | Information
Only |
| Adam Storm of FDOT will give a brief presentation. | |
| D. Smart North Florida Update | Information
Only |
| E. Old Business | |
| F. New Business | |
| G. CAC Comment | |
| H. Public Comment | |
| I. Adjournment | |

The next meeting will be October 2, 2024.

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marci Larson at 904-306-7513 at least seven days prior to the meeting.

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Agenda Item A.

Minutes of August 7, 2024 Meeting

Action Item



CITIZENS ADVISORY COMMITTEE
MEETING SUMMARY

Wednesday, August 7, 2024 - 2 p.m.
980 North Jefferson Street
Jacksonville, FL 32209

MEMBERS PRESENT:

Mario Dipola, St. Johns County - **CHAIRMAN**
Walter Kloss, Clay County – **VICE CHAIRMAN**
Roy Buncome, Duval County
Austin Chapman, St. Johns County
Doug Conkey, Clay County
Branch Davis, Duval County
Chip Dobson, Clay County
David Duckworth, Duval County
James Green, Duval County
Jim Hill, Duval County
Nichole Mobley, Duval County
Bernie O'Connor, Duval County
Charles Pappas, St. Johns County
Barney Roberts, Duval County
Oksana Spears, Nassau County
Joe Trottie, Duval County
Eugene Yerkes, Duval County

MEMBERS ABSENT:

Angel Corrales, Town of Orange Park
Scott Cowitt, Duval County
Joanne Kazmierski, Duval County
Patrick Keogh, Nassau County
John Stack, Nassau County

OTHERS PRESENT:

Wiley Page, Atkins Realis
Victoria Kutney, FDOT
Achaia Brown, FDOT
Tamira Perry

TPO STAFF PRESENT:

Jeff Sheffield, Executive Director
Elizabeth De Jesus, Transportation Programs Manager
Thalia Fuste, Transportation Planer

Marci Larson, Public Affairs Manager
Clark Letter, Director Planning and Analytics
Jennifer Lott, Executive Assistant

CALL TO ORDER

Chairman Mario Dipola called the meeting to order at 2:01 p.m. and Austin Chapman led the Pledge of Allegiance.

PUBLIC COMMENT

None.

▶ A. APPROVE THE JUNE 5, 2024 MEETING MINUTES

Chairman Mario Dipola asked for approval of the minutes of the June Citizens Advisory Committee meeting.

- Jim Green asked that the following corrections be made to the minutes.

Page 3 – Mr. Sheffield responded TPO staff ~~would~~ used to manually reconcile the project names.

Page 8 – Jim Green commented ~~several of the large insurance companies offer many programs to lower your insurance rates. For example, driving an electric vehicle.~~ several of the large insurance companies offer plug-in devices to monitor your driving – distance, speed, braking, etc. They use that information to adjust your insurance rates. As the public gets used to these programs, they may be more accepting of similar programs by the government to assess user fees, including vehicle miles traveled.

- Chairman Dipola asked that the following correction be made to the minutes.

Chairman Dipola commented former FDOT Secretary Prasad's solution was to toll all new capacity projects to generate funding. ~~He~~ That suggestion was very unpopular.

Branch Davis moved to approve the June 5, 2024 minutes as amended; Charles Pappas seconded; motion unanimously carried.

▶ B. FDOT REQUESTS AMENDING THE FY 2023/24 – FY 2027/28 TRANSPORTATION IMPROVEMENT PROGRAM

Victoria Kutney presented the following amendment to the Transportation Improvement Program (TIP) for FY 2023/24 – FY 2027/28.

A copy of the request is included in Section B, which includes the following projects:

- **446713-2** – SR 105 (Heckscher Dr.) @ RR Crossing No. 620874P
RRMP: 631.98 – Rail Safety Project/FDOT/Duval County *SIS*
- **454751-1** – Closure Incentive Crossing 621069K City of Jacksonville Rail Safety Project/City of Jacksonville/Dist/St-Wide *NON-SIS*
- **447058-1** – King Street from US 1 to Bridge of Lions Bike Path-Trail/FDOT/
St. Johns County *NON-SIS*
- **208203-3** – SR 230 from Bradford County Line to SR 16 Resurfacing/FDOT/Clay
County *NON-SIS*
- **209451-6** – SR 111 (Tallulah Ave.) from Moncrief Creek to SR 5 (US 17) Main
St. N. – Resurfacing/FDOT/Duval County *NON-SIS*
- **213209-2** – I-95 (SR 9) from Owens Road to Nassau County Line Resurfacing/
FDOT/Duval County *SIS*
- **213273-8** – I-95 (SR 9) from Clark Road to SR 104 (Dunn Avenue) Resurfacing/
FDOT/Duval County *SIS*
- **213469-3** – I-95 (SR 9) from SR 200 to Georgia State Line Resurfacing/FDOT/
Nassau County *SIS*
- **427475-2** – I 95 (SR 9) from Duval CL to South of SR 200 (US 301) Resurfacing/
FDOT/Nassau County *SIS*
- **210712-7** – SR A1A at CR 107 (Old Nassauville Road) Intersection Improvement
Nassau County *NON-SIS*

Ms. Kutney asked for questions.

- Nichole Mobley wanted to know the type of work that will be done on the intersection improvement projects.

Ms. Kutney responded she will look into it and report back.

- Bernie O'Connor wanted to know what the scope of work is for the King Street from US 1 to Bridge of Lions bike path-trail project.

Ms. Kutney responded this is for preliminary engineering. There are no other details at this time.

Mr. Sheffield responded this is the River to Sea Trail. The idea is to continue through the Bridge of Lions and down the coast.

- Charles Pappas commented King Street is currently under design review by the City of St. Augustine. No final design decisions have been made.
- Nichole Mobley wanted to know why there are not any details on the King Street project if this is an amendment.

Ms. Kutney responded this is a new project and many details are not available at this time.

Mr. Sheffield commented none of these projects are in the construction phase. This is funding that will be used to determine a solution for the intersections.

Branch Davis moved to approve the FDOT's request to amend the FY 2023/24 through FY 2027/28 Transportation Improvement Program (TIP); Bernie O'Connor seconded; motion unanimously carried.

► C. FDOT REQUESTS AMENDING THE TRANSPORTATION IMPROVEMENT PROGRAM FOR FY 2024/25 – FY 2028/29 TO INCLUDE PROJECTS IN THE ROLL FORWARD REPORT

Victoria Kutney presented the following amendment to the Transportation Improvement Program (TIP) for FY 2024/25 – FY 2028/29 to include projects in the Roll Forward report.

The amendment represents those projects, or phases of projects, which were approved in the FY 2023/24 – FY 2027/28 TIP that were not authorized or begun prior to the beginning of the new fiscal year on July 1, 2024. These projects are then "Rolled Forward" into the first year of the new FY 2024/25 – FY 2028/29 TIP.

Ms. Kutney asked for questions.

- Doug Conkey wanted to know if the roll forward action causes a snowball effect on the project timelines, etc.

Mr. Sheffield responded these projects are funded and ready to go. With funding constraints, those projects will move so far out of the Work Program there is nothing to roll forward. The project timelines are not affected by this action.

- Doug Conkey wanted to know if the contracts are price locked.

Mr. Sheffield responded these projects are not under contract. If they were under contract, they would not need to roll forward.

- Walter Kloss wanted to know if the dollar value is still the same.

Mr. Sheffield responded he couldn't speak to that. There is not an order of magnitude on dollar amounts.

- Walter Kloss commented he would like to know the reasoning behind moving projects forward.

Mr. Sheffield responded this is an annual procedural process.

- Jim Green commented this problem would not exist if the State of Florida had a start date of October 1 for their fiscal year like the federal government.

Mr. Sheffield commented we would be fine with that, as the current fiscal year start date presents internal challenges for the TPO.

Branch Davis moved to approve the FDOT's request to amend the FY 2024/25 through FY 2028/29 Transportation Improvement Program (TIP) to include projects in the Roll Forward report; Doug Conkey seconded; motion unanimously carried.

► **D. URBAN AREA BOUNDARY AND FUNCTIONAL CLASSIFICATION MAPS**

Jeff Sheffield requests approval of the FHWA adjusted Urban Area Boundary and Functional Classification maps.

At the December meetings, the process for updating the Urban Boundary and Functional Classification for the State of Florida was presented. FDOT coordinated with FHWA, the North Florida TPO and local agency partners to review changes to the urban area boundaries and functional classifications. After meeting with local partners, suggested modifications to the urban area boundaries and adjustments in classifications were addressed.

Mr. Sheffield asked for questions.

- Chairman Dipola asked for the breakup of the Keystone Heights area.

Mr. Sheffield responded we will get an urban area map singular to that urban area that includes a portion of Bradford County. The TPO will sign it on behalf of Clay County and Bradford County will sign it as well. We will not take over that portion of Bradford County.

The River to Sea TPO's urban area moved north over the St. Johns County line consisting of approximately four people. They ended their boundary at the county line, and we agreed to take the four people.

- Doug Conkey commented for the next census we could "smooth" the McClenny and Palatka urban areas and encompass them in the TPO boundary.

Mr. Sheffield responded we are dealing with seven individual urban areas. Three of them are urbanized. For the TPO to be over an area, it must have more than 50,000 in population. For instance, St. Augustine, Fernandina Beach and Yulee are the only three that a TPO needs to be over because they meet the more than 50,000 population. Unless those areas grow in population to meet that threshold, we cannot do it. The only way you could do it is to project the population growth in the next ten years would grow to reach the threshold. There is a loophole that allows an MPO to consume an entire metropolitan statistical area regardless of the growth rate. Baker County fits this criteria. They have shown zero interest in having the conversation about being included in the TPO boundary. They prefer

to sit at the table and leverage from the benefit of those communications. We are okay with that decision, as we do not get any more money if they were to be included in our boundary.

- Eugene Yerkes wanted to verify no changes can be made to these boundaries until the next census.

Mr. Sheffield responded that is correct.

- Nichole Mobley commented there are seven urban areas with one map per urban area and one map per county within those urban areas.

Mr. Sheffield responded the TPO will sign seven individual urban area maps and one big map that is the entire TPO area.

Branch Davis moved to approve authorization for staff to sign the TPO boundary map and the seven urban area maps; Joe Trottie seconded; motion unanimously carried.

E. UPDATED PROCESS FOR THE ANNUAL LIST OF PRIORITY PROJECTS (LOPP)

Thalia Fuste gave a brief presentation on the updated process for the annual List of Priority Projects (LOPP).

Ms. Fuste asked for questions.

- Nichole Mobley wanted to know what UPWP stands for.

Mr. Sheffield responded UPWP is the Unified Planning Work Program, which is our task-based budget.

The problem with the Safe Routes to Schools process is a tedious process, and we believe this is what is deterring schools from participating.

- Chairman Dipola commented the Safe Routes to Schools program requirements are so complex that schools don't have the time and resources to apply for this funding.
- Walter Kloss wanted to know if the school board and/or administration would be the appropriate group to reach out to regarding this program.

Mr. Sheffield responded all school districts are not equal in their willingness to participate in this program. The program has a better chance of success if there is a champion school principal.

- Walter Kloss wanted to know if there are any restrictions on TAP funding.

Ms. Fuste responded the funding is for design and construction of non-motorized facilities, as well as no drainage or right-of-way issues.

- Thalia Fuste commented the Safe Routes to Schools sidewalks that are no longer being considered could be submitted for TAP funding.
- Doug Conkey wanted to know the definition of a trail.

Ms. Fuste responded anything over ten feet long.

- Joe Trottie commented he does not understand why the Duval County School Board, with a large school district, cannot provide transportation for kids two miles or less from a school. They have not looked at it from a safety, realistic, and parental perspective. It should be mandatory that these school boards come before a TPO or other entity that knows what is needed.
- Branch Davis wanted to know how much of this is action by a school board, county commission, or city council. The school boards need to get this money and make the approaches to schools safe. Mr. Davis wanted to know is it the school board or the county's responsibility.

Mr. Sheffield responded there is a responsibility on all fronts. This is a federal program with the state implementing it. There is a lack of funding and that plays a part in the decisions being made.

- Chairman Dipola commented there is a hazardous walking conditions annual survey done by FDOT. Some people don't want the sidewalks because they would prefer their child ride the bus.
- Walter Kloss commented it sounds like it is hard to spend the money because the process is too difficult and time consuming.
- Doug Conkey commented there is a school board representative in Clay County on the Planning and Zoning Board. Mr. Conkey feels this conversation never comes up.
- Nichole Mobley wanted to know how someone finds out about this program.

Ms. Fuste responded FDOT sponsors this program and sends out the solicitation. She has notified all the counties of this pilot.

- Jeff Sheffield informed the group this program has \$7 million for sidewalks statewide.

- Doug Conkey wanted to know if TPO staff could go to the school boards to inform them of this project.

Ms. Fuste responded people know about this project but do not go after it because of the amount of work involved.

- Chairman Dipola wanted to know if the TAP and SunTrails are managed by the TPO and FDOT.

Mr. Sheffield responded the TPO has oversight of these programs, and we work in partnership with FDOT.

- Chairman Dipola commented TAP had two projects and SunTrails had one project. Are the applicants required to identify which bucket their project should go in or does the GAP system do that?

Ms. Fuste responded they are separate. We are only asking for two projects for TAP so we can preload it if one falls out of place. We are asking for one project on the SunTrails as there is less money making it harder to get funding.

- Branch Davis suggested each county's school system have an advisory council made up of parents, community business leaders, and area and district individuals.
- Clark Letter commented the TPO controls the \$3 million in TAP funding. For SunTrails, the district will recommend one trail project per county. They will not recommend a project if it is not on our LOPP.

F. 2055 FLORIDA TRANSPORTATION PLAN UPDATE (FTP) PRESENTATION

Achaia Brown of FDOT gave a brief presentation on the 2055 Florida Transportation Plan update. FDOT will hold two workshops on the FTP. The first workshop will be September 18 at FDOT's Training Center on Edison Avenue from 1-3 p.m. with a virtual option. The second workshop will be in March 2025.

Ms. Brown asked for questions. There were no questions at this time.

G. LONG RANGE TRANSPORTATION PLAN (LRTP) UPDATE

Wiley Page of Atkins Realis gave a brief update on the LRTP.

Mr. Page asked for questions.

- Doug Conkey wanted to know if there is a resiliency piece in the LRTP.

- Mr. Page responded Mr. Conkey suggested a notation be made of those projects that are subject to sea level rise, etc. on the spreadsheet in the Cost Feasibility Plan.

H. SMART NORTH FLORIDA UPDATE

Jeff Sheffield gave the following update.

- Trainfo – Continuing to see opportunities to expand this program state-wide. A pilot is being done at the main gate at Blount Island terminal for JaxPort.
- Robotics – Nassau County procured Robotics and did a 20-year pavement management plan. They are developing an RFP to do this again. There will be language in the contract for small towns and rural counties to piggyback.
- FDOT is doing a transportation summit August 22 and asked us to participate to highlight a few of these pilot programs.
- Next week, a lidar product will be used for a 13-mile segment of I-75 for FDOT that will assess risk factors, such as tree height, weather conditions, vegetation, etc. to develop a model.
- FDOT has asked if there is some technology to determine how many cubic feet of debris is on the road after a storm and how many trucks are needed to remove the debris. A drone and camera team along with an AI solution will do a volume metrics assessment in Madison County.

I. OLD BUSINESS

- June 13, 2024 North Florida TPO Meeting Report

J. NEW BUSINESS

August 7, 2024 CAC Meeting – Response Needed from Staff/FDOT

- Nichole Mobley wanted to know what work will be done on the intersection improvement projects in the TIP amendment request.

August 14, 20024 – FDOT responded the scope of work includes milling and resurfacing and widening.

K. CAC COMMENT

L. PUBLIC COMMENT

M. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:36 p.m. The next CAC meeting will be September 4, 2024.